

LIVINGSTON VILLAGE COMMUNITY COUNCIL
MINUTE of INAUGURAL MEETING on 4th NOVEMBER 2021

Present:

Chairman: Scott McKillop, West Lothian Council

Attendees: Brian Johnstone, Carole Robertson, Dean Swift, Catherine Brown, Diane Loughlin, Margaret McQueen, Georgie Hume, Richard Lever, Stuart Baillie, Kirstin Shemilt, Nelu Balaj, Theo Georgion, Jacqueline Conway, Carol Drummond,

Council Attendees: Councillor Moira Shemilt, Councillor Alison Adamson, Councillor Andrew Miller, Councillor Maria MacAulay,

Apologies: Apologies received from Councillor Lawrence Fitzpatrick,

Items:

- 1.0 **Proceedings:** Report by the Returning Officer on outcome of Community Council Election.
 - 1.1 Scott McKillop welcomed those in attendance and explained the purpose of the meeting.
 - 1.2 The new members of the Community Council who have gone through the nomination process are: Brian Donald Johnstone, Catherine Ferguson Brown, Diane Loughlin George Dean Swift and Jacqueline Conway. The meeting can therefore proceed as there are sufficient members.
 - 1.3 SK went over some of the various rules and procedures which the Community Council follow, such as: the quorum is 3 persons (being 1/3 of voting membership), eligibility requirement for members such as area of residence, associate members are allowed in some instances (don't have to live in area) and there is no restrictions on number of associate members.
 - 1.4 Forms for co-opted members were distributed with 5 returned and seconded at the meeting. WLC to confirm acceptance and new members will start at the next meeting which will be on December 2nd.
- 2.0 **Filling of Vacancies:**
- 2.1 Chairman: Diane Loughlin, nominated by Brian Johnston, seconded by Jacqueline Conway

Vice Chairman (interim): Brian Johnston, nominated by Diane Loughlin, seconded by Dean Swift

Treasurer: No position at present but Stuart Ballie will take the post when his membership application is approved.

Secretary: Dean Swift, nominated by Brian Johnston, seconded by Jacqueline Conway

Planning Secretary: to be left till next meeting

3.0 **The model constitution:**

3.1 The constitution, which was tabled by WLC, was signed and returned at the meeting.

4.0 **Other business:**

4.1 Two virtual sessions will be organised for November and December to provide an overview of the Scheme, Code of Conduct for Community Councillors and other general matters to which all community councillors will be invited to attend.

4.2 The code of conduct can be viewed on the WLC's web site, www.westlothian.gov.uk/communitycouncils.

4.3 Joint Forum of Community Councils in West Lothian: A wide variety of issues are discussed at the forum, these can be seen at www.westlothiancc.com.

4.0 SM closed the meeting and thanked everyone for attending.

5.0 **Next Meeting:**

5.1 The next meeting will be an ordinary Community Council meeting held on **Thursday, December 2nd, 2021, at 7:00pm** in the function room of the Livingston Inn.

Dean Swift

04 November 2021